

Woodford House

Financial Statements

For the year ended 31 December 2025



WOODFORD HOUSE

WOODFORD HOUSE BOARD OF TRUSTEES

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

School Directory

Ministry Number:	0225
Principal:	Julie Peterson
School Address:	Iona Road, Havelock North, 4130
School Postal Address:	Private Bag 1001, Havelock North, 4130
School Phone:	06 873 0700
School Email:	enquiries@woodford.school.nz

Members of the Board:

Name	Position	How Position Gained	Term Expired/Expires
Cyn Smith	Presiding Member	Elected	Nov-26
Julie Peterson	Principal ex Officio		
Louise Trent	Parent Representative	Elected	Nov-26
Tony Martin	Parent Representative	Elected	Sept-25
Calum Harper	Parent Representative	Elected	Sept-25
Philip Mitchell	Parent Representative	Elected	Sept-25
Liz Krawczyk	Parent Representative	Elected	Sept-28
Rosa Scott	Parent Representative	Elected	Sept-28
Wayne Hudson	Parent Representative	Elected	Sept-28
Vicki Lawson	Proprietor Representative		
James Winchester	Proprietor Representative		
Gareth Kilsby	Proprietor Representative		
Lorna Morice	Staff Representative	Elected	Sept-26
Zoe Stewart	Student Representative	Elected	Sept-25
Elsie Plummer	Student Representative	Elected	Sept-26

WOODFORD HOUSE BOARD OF TRUSTEES

Annual Financial Statements
For the year ended 31 December 2025

Index

Page	Statement
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 11	Notes to the Financial Statements
12-14	Independent Auditor's Report

Woodford House Board of Trustees Statement of Responsibility



For the year ended 31 December 2025

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2025 fairly reflects the financial position and operations of the School.

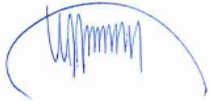
The School's 2025 financial statements are authorised for issue by the Board.

Cyn Smith

Julie Peterson

Full Name of Presiding Member

Full Name of Principal



Signature of Presiding Member

Signature of Principal

5 June 2026

5 June 2026

Date

Date

Woodford House Board of Trustees

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2025

	Notes	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Revenue				
Government Grants	2	4,887,784	4,668,593	4,346,611
Locally Raised Funds	3	3,002,616	3,129,673	3,055,839
Use of Proprietor's Land and Buildings		882,568	631,392	926,489
Interest		10,027	4,000	17,575
Other Revenue		4,511	5,000	4,191
Total Revenue		8,787,506	8,438,658	8,350,705
Expense				
Locally Raised Funds	3	703,600	642,989	791,634
Learning Resources	4	5,865,008	5,854,708	5,456,173
Administration	5	940,688	890,107	818,521
Interest		4,454	7,000	3,073
Property	6	1,297,809	1,029,492	1,336,253
Total Expense		8,811,559	8,424,296	8,405,654
Net Surplus / (Deficit) for the year		(24,053)	14,362	(54,949)
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		(24,053)	14,362	(54,949)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodford House Board of Trustees

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2025

	Notes	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Equity at 1 January		66,614	-	58,020
Total comprehensive revenue and expense for the year		(24,053)	14,362	(54,949)
Contribution - Furniture and Equipment Grant		62,114	-	63,543
Contributions from the Ministry of Education - N4L		68,135	-	-
Equity at 31 December		172,810	14,362	66,614
Accumulated comprehensive revenue and expense		172,810	14,362	66,614
Equity at 31 December		172,810	14,362	66,614

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodford House Board of Trustees

Statement of Financial Position

As at 31 December 2025

	Notes	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Current Assets				
Cash and Cash Equivalents	7	832,473	500,000	717,904
Accounts Receivable	8	629,589	400,000	429,805
GST Receivable		30,347	10,000	35,068
Prepayments		17,806	5,000	9,153
Inventories	9	19,688	5,000	12,327
		1,529,903	920,000	1,204,257
Current Liabilities				
Accounts Payable	11	811,272	640,000	641,761
Revenue Received in Advance	12	731,582	250,000	653,892
Finance Lease Liability	13	14,626	-	37,150
		1,557,480	890,000	1,332,803
Working Capital Surplus/(Deficit)		(27,577)	30,000	(128,546)
Non-current Assets				
Property, Plant and Equipment	10	256,335	-	217,751
		256,335	-	217,751
Non-current Liabilities				
Finance Lease Liability	13	55,948	15,638	22,591
		55,948	15,638	22,591
Net Assets		172,810	14,362	66,614
Equity		172,810	14,362	66,614

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodford House Board of Trustees

Statement of Cash Flows

For the year ended 31 December 2025

	Note	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Cash flows from Operating Activities				
Government Grants		1,367,735	1,087,343	947,633
Locally Raised Funds		2,182,458	2,505,000	2,413,264
International Students		745,603	629,673	747,251
Goods and Services Tax (net)		4,721	-	(17,032)
Payments to Employees		(2,498,708)	(2,490,337)	(2,285,079)
Payments to Suppliers		(1,685,134)	(1,649,317)	(1,763,233)
Interest Paid		(4,454)	(7,000)	(3,073)
Interest Received		1,295	4,000	17,575
Net cash from/(to) Operating Activities		113,516	79,362	57,306
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(140,032)	(65,000)	(58,567)
Net cash from/(to) Investing Activities		(140,032)	(65,000)	(58,567)
Cash flows from Financing Activities				
Furniture and Equipment Grant		62,114	-	63,543
Contributions from Ministry of Education		68,135	-	63,315
Finance Lease Payments		10,833	-	-
Net cash from/(to) Financing Activities		141,082	-	126,858
Net increase/(decrease) in cash and cash equivalents		114,566	14,362	125,597
Cash and cash equivalents at the beginning of the year	7	717,904	-	592,306
Cash and cash equivalents at the end of the year	7	832,470	14,362	717,903

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Woodford House Board of Trustees

Notes to the Financial Statements

For the year ended 31 December 2025

1. Statement of Accounting Policies

a) Reporting Entity

Woodford House Board of Trustees (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2025 to 31 December 2025 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value

of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 13.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Proprietor. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings. This expense is based on an assumed market rental yield on the land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Furniture and Equipment	4-10 years
Information and Communication Technology	3-5 years
Leased Assets held under a Finance Lease	Term of Lease
Library Resources	12.5% Diminishing value

j) Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on **market value**.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements**Short-term employee entitlements**

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from international students to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

n) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School sites in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

o) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

The School's financial liabilities comprise accounts payable, borrowings, and finance lease liability. Financial liabilities are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

p) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

q) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

r) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Government Grants - Ministry of Education	993,989	974,450	959,017
Teachers' Salaries Grants	3,529,523	3,581,250	3,301,439
Other Government Grants	364,272	112,893	86,155
	<u>4,887,784</u>	<u>4,668,593</u>	<u>4,346,611</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Revenue			
Donations and Bequests	1,900,000	2,200,000	2,000,000
Fees for Extra Curricular Activities	434,703	300,000	508,337
International Student Fees	667,913	629,673	547,501
	<u>3,002,616</u>	<u>3,129,673</u>	<u>3,055,838</u>
Expense			
Extra Curricular Activities Costs	439,423	330,000	513,453
Other Locally Raised Funds Expenditure	37,128	50,000	47,100
International Student - Employee Benefits - Salaries	132,015	153,474	150,752
International Student - Other Expenses	95,034	109,515	80,329
	<u>703,600</u>	<u>642,989</u>	<u>791,634</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>2,299,016</u>	<u>2,486,684</u>	<u>2,264,204</u>

4. Learning Resources

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Curricular	234,289	290,595	234,910
Information and Communication Technology	204,848	217,200	186,277
Employee Benefits - Salaries	5,259,636	5,211,913	4,860,957
Staff Development	64,785	70,000	70,369
Depreciation	101,450	65,000	103,660
	<u>5,865,008</u>	<u>5,854,708</u>	<u>5,456,173</u>

5. Administration

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Audit Fees	16,167	15,000	9,158
Board Fees and Expenses	5,217	6,500	4,288
Other Administration Expenses	241,658	245,900	198,018
Employee Benefits - Salaries	640,964	589,200	577,686
Insurance	36,682	33,507	29,371
	<u>940,688</u>	<u>890,107</u>	<u>818,521</u>

6. Property

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Consultancy and Contract Services	89,139	91,200	95,440
Heat, Light and Water	93,318	84,000	75,317
Rates	3,791	5,500	3,263
Repairs and Maintenance	33,849	35,000	59,585
Use of Land and Buildings	882,568	631,392	926,489

Employee Benefits - Salaries	120,849	117,000	123,727
Other Property Expenses	74,295	65,400	52,432
	1,297,809	1,029,492	1,336,253

The use of land and buildings figure represents 5% of the school's total property value. This is used as a proxy for the market rental of the property.

7. Cash and Cash Equivalents

	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Bank Accounts	832,473	500,000	717,904
Cash and cash equivalents for Statement of Cash Flows	832,473	500,000	717,904

Rrestrictions on cash includes international students as disclosed in note 12.

8. Accounts Receivable

	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Receivables	256,756	100,000	100,000
Receivables from the Ministry of Education	364,101	300,000	329,805
Interest Receivable	8,732	-	-
	629,589	400,000	429,805
Receivables from Exchange Transactions	265,488	100,000	100,000
Receivables from Non-Exchange Transactions	364,101	300,000	329,805
	629,589	400,000	429,805

9. Inventories

	2025 Actual \$	2025 Budget (Unaudited) \$	2024 Actual \$
Badges	19,688	10,000	12,327
	19,688	10,000	12,327

10. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2025						
Furniture and Equipment	115,117	2,614	-	-	(29,481)	88,250
Information and Communication Technology	9,068	69,823	-	-	(21,023)	57,868
Leased Assets	57,615	54,662	-	-	(43,703)	68,574
Library Resources	35,952	12,933	-	-	(7,243)	41,642
	217,752	140,033	-	-	(101,450)	256,335

	2025 Cost or Valuation \$	2025 Accumulated Depreciation \$	2025 Net Book Value \$	2024 Cost or Valuation \$	2024 Accumulated Depreciation \$	2024 Net Book Value \$
Furniture and Equipment	398,597	(310,346)	88,251	395,982	(280,865)	115,117
Information and Communication Technology	192,198	(134,330)	57,868	122,375	(113,307)	9,068
Leased Assets	183,322	(114,748)	68,574	129,358	(71,743)	57,615
Library Resources	94,454	(52,812)	41,642	81,521	(45,569)	35,952
	868,571	(612,236)	256,335	729,236	(511,484)	217,752

11. Accounts Payable

2025 Actual	2025 Budget (Unaudited)	2024 Actual
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	\$	\$	\$
Creditors	113,888	100,000	150,570
Accruals	65,307	65,000	28,123
Banking Staffing Overuse	54,092	55,000	10,322
Employee Entitlements - Salaries	557,941	400,000	445,834
Employee Entitlements - Leave Accrual	20,038	20,000	6,912
	<u>811,266</u>	<u>640,000</u>	<u>641,761</u>

Payables for Exchange Transactions	811,266	640,000	641,761
	<u>811,266</u>	<u>640,000</u>	<u>641,761</u>

The carrying value of payables approximates their fair value.

12. Revenue Received in Advance

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
International Student Fees in Advance	731,582	250,000	653,892
	<u>731,582</u>	<u>250,000</u>	<u>653,892</u>

13. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
No Later than One Year	14,626	-	37,150
Later than One Year	48,429	15,638	24,241
Future Finance Charges	7,519	-	(1,650)
	<u>70,574</u>	<u>15,638</u>	<u>59,741</u>
Represented by			
Finance lease liability - Current	14,626	-	37,150
Finance lease liability - Non current	55,948	15,638	22,591
	<u>70,574</u>	<u>15,638</u>	<u>59,741</u>

14. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School Woodford House Trust Board is a related party of the School Board because the Proprietor appoints representatives to the School Board. Any services or contributions between the School Board and Proprietor have been disclosed appropriately. If the Proprietor collects fund on behalf of the school (or vice versa), the amounts are disclosed. The Woodford House Trust Board, whom the Principal is a Trustee of, contributed to the Principal's total remuneration by \$220,000-\$240,000 (2024: \$190,000-\$200,000) as compensation for the work she carries out on behalf of the Proprietor in respect of the boarding operations, upholding the school's Special Character, the Woodford House Foundation and implementing the Shine programme.

The Proprietor provides land and buildings free of charge for use by the School Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as 'Use of Land and Buildings'.

The Proprietor provided:

- Donations to the school of \$1,900,000 (2024:\$2,000,000) including \$200,000 owing to the school at 31 December 2025.
- Religious instruction to pupils of the school. This service is provided free of charge in accordance with the Education and Training Act 2020

Under Agency agreement, the Proprietor:

- undertook to collect all locally raised funds such as sports, activity and field trips and curriculum delivery on behalf of the Board of Trustees totalling \$434,703 (2024: \$508,337)
- undertook to pay all expenses relating to locally raised funds such as sports, activity, field trips and curriculum delivery on behalf of the Board of Trustees totalling \$439,423 (2024:\$513,453)
- Under an agency agreement with the WHTB, The Board collected boarding bursaries from the Ministry of Education on behalf of the Proprietor totalling \$349,357 (2024:\$336,110)
- at year end, the Board of Trustees has \$61,101.65 payable to the Woodford House Trust Board (2024: \$111,121)

15. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2025 Actual \$	2024 Actual \$
<i>Board Members</i>		
Remuneration	4,285	4,010
<i>Leadership Team</i>		
Remuneration	743,255	723,936
Full-time equivalent members	7	5
Total key management personnel remuneration	<u>747,540</u>	<u>727,946</u>

There are 12 members of the Board excluding the Principal. The Board has held 9 full meetings of the Board in the year. The Board also has Finance 3 committee members that meet quarterly or as required. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2025 Actual \$000	2024 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170-180	170-180
Benefits and Other Emoluments	5-6	5-6
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2025 FTE Number	2024 FTE Number
100-110	15.00	10.00
110-120	10.00	7.00
120-130	2	3
130-140	2	0
	<u>29.00</u>	<u>20.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

16. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2025 Actual	2024 Actual
Total	\$0	\$0
Number of People	0	0

17. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2025 (Contingent liabilities and assets at 31 December 2024: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts for specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity and Collective Agreement Funding Wash-up

In 2025 the Ministry of Education provided collective agreement and pay equity settlement funding. At the date of signing the financial statements, the School's final entitlement for the year ended 31 December 2025 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2026.

18. Commitments

(a) Capital Commitments

At 31 December 2025, the Board had no capital commitments (2024: \$0)

(b) Operating Commitments

As at 31 December 2025, the Board has entered into no contract agreements for operating commitments (2024: \$0)

19. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2025 Actual	2025 Budget (Unaudited)	2024 Actual
	\$	\$	\$
Cash and Cash Equivalents	832,473	500,000	717,904
Receivables	629,589	400,000	429,805
Total financial assets measured at amortised cost	<u>1,462,062</u>	<u>900,000</u>	<u>1,147,709</u>

Financial liabilities measured at amortised cost

Payables	811,266	640,000	641,761
Finance Leases	70,574	15,638	59,741
Total financial liabilities measured at amortised cost	<u>881,840</u>	<u>655,638</u>	<u>701,502</u>

20. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF WOODFORD HOUSE'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

The Auditor-General is the auditor of Woodford House (the School). The Auditor-General has appointed me, Philip Pinckney, using the staff and resources of Baker Tilly Staples Rodway Audit Limited, to carry out the audit of the financial statements of the School on pages 2 to 14, that comprise the statement of financial position as at 31 December 2025, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

Opinion

In our opinion the financial statements:

- present fairly, in all material respects:
 - the School's financial position as at 31 December 2025; and
 - the financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 5 June 2026 This is the date at which our opinion is expressed.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the *Responsibilities of the auditor* section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless the Board intends to close or merge the School, or has no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's

report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information included in the Board's annual report

The Board is required to prepare an annual report which includes the annual financial statements and the audit report, as well as a Statement of Variance, an Evaluation of the School's Students' Progress and Achievement, a Statement of Compliance with Employment Policy, and a Statement of KiwiSport funding. The Board is responsible for the other information that it presents alongside its annual financial statements.

We have not been provided with the other information at the date of our audit report.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards)* (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

Other than in our capacity as auditor, we have no relationship with, or interests in, the School.



Philip Pinckney
Baker Tilly Staples Rodway Audit Limited
On behalf of the Auditor-General
Hastings, New Zealand